



Mindy Speck, Executive Director

Board of Accountancy

Laura Kelly, Governor

REQUESTING A PRE-EVALUATION OF COLLEGE CREDITS

IF YOU WOULD LIKE A PRE-EVALUATION OF YOUR COLLEGE TRANSCRIPTS TO DETERMINE IF YOU ARE MEETING OR HAVE MET THE EDUCATION REQUIREMENTS TO SIT FOR THE CPA EXAM AS A KANSAS CANDIDATE, OR FOR A TRANSFER OF GRADES, PLEASE SUBMIT THE FOLLOWING TO THE BOARD OF ACCOUNTANCY:

1. PHOTOCOPIES OF OFFICIAL COLLEGE TRANSCRIPTS FOR ALL COLLEGES AND UNIVERSITIES ATTENDED. FOR INSTANCE, IF YOU ATTENDED MORE THAN ONE COLLEGE OR UNIVERSITY (THIS INCLUDES JUNIOR COLLEGES), THEN YOU MUST SUBMIT A TRANSCRIPT FOR EACH ONE. (DO NOT SEND ORIGINALS). (IF YOU ATTENDED AN OUT OF STATE COLLEGE, PLEASE PROVIDE COPIES OF BOTH SIDES OF THE TRANSCRIPT.)

2. PROVIDE AN E-MAIL ADDRESS, TELEPHONE NUMBER AND MAILING ADDRESS.

NOTE: ALL FOREIGN TRANSCRIPTS MUST BE EVALUATED BY A FOREIGN CREDENTIALING EVALUATION SERVICE ACCEPTED BY THE BOARD. THE ONLY FOREIGN EVALUATION SERVICE THAT WE ACCEPT IS NASBA.

<https://nasba.org/products/nasbainternationalevaluationservices/>

SEND ALL THE INFORMATION IN ONE PACKET TO:

KANSAS BOARD OF ACCOUNTANCY
900 SW Jackson, Ste. 556
Topeka, KS 66612-1239

PLEASE DO NOT EMAIL YOUR TRANSCRIPTS. TRANSCRIPTS WILL NOT BE RETURNED. REGARDLESS OF WHETHER OR NOT YOU HAVE A PRE-EVALUATION OF YOUR TRANSCRIPTS, YOU MUST SUBMIT OFFICIAL TRANSCRIPTS WITH YOUR EXAMINATION APPLICATION. IF YOU HAVE ANY QUESTIONS, CONTACT THE OFFICE AT 785-296-2162, OR BY E-MAIL AT ksboa@ks.gov